OneVA Pharmacy Implementation

**Meeting Information**

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| **Discussion:** | OneVA Pharmacy Implementation Daily Scrum Meeting | | |
| **Date of Meeting:** | 01/07/2015 | **Location:** | Teleconference |
| **Facilitator:** | Cecelia Wray | | |
| **Time:** | 2:30 pm-3:20 pm | | |

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| Attendee Name (P=Present) | | | |
| Birali Hakizumwami |  | Brad Fisher | **P** |
| Cecelia Wray | **P** | Tony Burleson | **P** |
| Kathy Coupland | **P** | Sherri Simons | **P** |
| Bill Walsh | **P** | TJ Cope | **P** |

The meeting was joined by the Risk Analysis and Testing Scope Report (RATSR) for ETS\_OneVA Pharmacy Project Increment 1, -Requirement Validation/TOV

Additional attendees included:

Gloria Mancilla, Joel Pineiro, Amity Gilman, Hannah Snyder, Charles Sumner, Lisa Fantasia, Poorna Shavi, Cheryl Tingler, Rafael Abreu, Terry Hooten, Angela Myers, Beth Vakevainen, Hillary Harklerode

**Action Items Outstanding**

| Action Item Origination Date | | Action Item | Owner | Status | Closed Date \*closed items will roll off in 48-hrs | |
| --- | --- | --- | --- | --- | --- | --- |
| 12/30/2015 | Install Capture Agents on Servers and Client | Brad/Tony | Open |  |
| 12/30/2015 | Open Ports for Capture Agents to be Installed on AITC Server | Brad | Open |  |
| 12/30/2015 | Define the data to be captured | Brad | Open |  |
| 12/30/2015 | Run Tests to Capture Data | Brad | Open |  |
| 12/14/2015 | Determine if MVI services will be available in the VIP environment to be able to connect patients that are added. | Bill | Open |  |
| 12/14/2015 | HDR/CDS be backed up and restored | Cecelia / Bill | Open |  |
| 12/29/2015 | Determine steps to access VistA on the AITC for all members of the team who will be testing. | Cecelia | Open |  |

| **Discussion Notes** |
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| * Gloria conducted the meeting and reviewed the list of documents the RATSR team is looking for. They include: * Requirements Specification Document (RSD) * Requirements Traceability Matrix (RTM) * Risk Management Plan * Risk Log * System Design Document (SDD) * Master Test Plan (MTP) * Test Scripts/Test Cases * Test Execution Results – after SQA Testing – including Project Schedule * Cecelia agreed to submit these documents to the RATSR team. * Gloria indicated the point-of-contact going forward for the OneVA Pharmacy project is Lisa Fantasia and Chery Tingler. |
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